



Guest Registration Form 2021-2022

By submitting this form, all parties involved agree to abide by University of Providence policies outlined in the Student Handbook. Overnight guests are subject to approval by the Director of Residential Life.

Host must submit registration form at least three (3) days in advance of the arrival of his/her Guest. Host must pick up the Guest's temporary ID at the Residential Life Office. Hosts must accompany their guests at all times. Guests must have their Guest ID on them at all times. Guest must not stay longer than three (3) days. Upon departure, the Host is to return the Guest ID to their RA or the Residential Life Office.

University of Providence Resident Information

Name of Resident Host: _____
Name of Hall: _____
Room/Apartment Number: _____
Phone Number: _____
Email Address: _____

Guest Information

Name of Guest: _____
Guest DOB: _____
Male/Female: _____
Phone Number: _____
Date of Arrival (M/D/Y): _____
Date of Departure (M/D/Y): _____
Athletic Recruit: ___ Yes ___ No
Coach Name: _____
Academic Recruit: ___ Yes ___ No
Counselor Name: _____

Guest Emergency Contact Information if under 18 years of age

Emergency Contact Name: _____
Relationship to Guest: _____
Phone Number: _____

Approved by: _____
Date approved: _____