



**Audit:**

Audit status is for those students who do not want credit for a course but enroll to learn about an academic subject. Approval for auditing a course must be arranged in advance with the class instructor. All class fees connected with the class will be assessed if the auditor is accepted into an activity or laboratory class with fees. Participation by the auditor in class discussions shall be permitted at the discretion of the instructor. Any student enrolling exclusively as an auditor may be admitted to a non-degree status. After the term's normal deadline for adding a course, students may not convert audit classes to academic credits, nor academic credits to audits. Audit courses will be charged 50% tuition and any associated fees.

**Lifelong Learning:**

The Lifelong Learning program is open to all University of Providence graduates who have completed a Master’s Degree, a Bachelor’s Degree, or a Two-Year Teaching Certificate. Those graduates with only an Associate’s degree are not eligible for this program. Qualified alumni have the opportunity to attend any undergraduate class(es) offered — tuition free! The Lifelong Learning student will not need to pay the general fee or the technology fee. However, if there is an additional fee attached to an individual course, the alumnus/alumna will be expected to pay that particular class fee. The available courses include all undergraduate campus courses, telecom courses, and Internet courses. Graduate classes are not available for this program.

Lifelong Learning applications can be picked up in the Registrar’s Office or in the Alumni Office. Interested individuals will need to mail or hand carry the form to the instructor for approval. Once the form has been approved or denied by the instructor, it should be delivered to the Alumni Office. No academic credit will be awarded for completion of these courses. Therefore, the course will not be posted to your transcript. You will instead receive a certificate verifying completion.

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**Registrar:**  Approve  Deny Reason \_\_\_\_\_

\_\_\_\_\_  
Registrar’s Signature

\_\_\_\_\_  
Date

AU – Registered

- Notify Business Office to adjust charges

LL – Course Built and Registered

- Attach class fees
- Moodle enabled - Notification to Moodle technical staff
- Send copy of documentation to Alumni