

Fall Semester 2020 Academic Calendar – 15 Week TERM

August 10	Registration Deadline for Fall 2020 – All students must be registered by 5:00 p.m.
August 24	Fall 2020 Classes Begin
August 28	Weekend Graduate Sessions Begin
August 31	Last Day for Schedule Changes (adding/changing existing schedule) Without Instructor Permission
September 1 – 4	Instructor permission required to add class to existing schedule (Add Form and Instructor signature required)
September 4	Last Day to Drop Courses with No Reflection on Transcripts. Drops after this date require student/Advisor signature and will reflect in a “W” on transcripts. Last Day for Schedule Changes
September 7	Labor Day – Campus Closed
September 23	Providence Day
October 12	Midterm Grades Due Entered and Available to see in ArgoExpress at 5:00 p.m.
October 15	Last Day to Apply for May and August Graduation
October 26	Spring 2021 Registration Begins Distance students will be able to register beginning @ 7:00 a.m. MST
October 27	Students with 60 or more earned credits will be able to register beginning @ 7:00 a.m. MST
October 28	Students with 30 or more earned credits will be able to register beginning @ 7:00 a.m. MST
October 29	All students will be eligible to register beginning @ 7:00 a.m. MST
November 2	Registration Support Day
November 2	Last Day to Drop Courses with a “W” on Transcript. Any dropped courses after this date will reflect in a WP or WF on transcripts.
November 27	Last Day to Drop a Course - Withdraws No Longer Processed After This Date All Approved Incomplete requests due to Registrar’s Office
November 25 – 27	Thanksgiving Observance – Campus Closed
November 30 – December 4	Fall Semester Final Examinations *(See notation)
December 4	Last Day of Fall 2020 Semester
December 8	Final Grades Due Entered in ArgoExpress by Noon
December 10	Grades Available to Students -- ArgoExpress
December 23	Academic/Financial Aid Appeals Due – Submitted via email by 5:00 p.m.
December 23 – January 1	Christmas and New Year Observance – Campus Closed
December 28	Registration Deadline for Spring 2021 – All students must be registered by 5:00 p.m.

Fall Semester 2020 Final Exam Schedule

- **MWF** indicates classes regularly scheduled for any combination that includes at least two of these days.
- **TR** indicates classes regularly scheduled on Tuesday and/or Thursday or a combination in which any two days are TR.
- **MTWRF** classes (classes held daily) have an option to be decided by the instructor.
- **EVENING AND SATURDAY CLASSES** will be held on the day and at the time during Final Examination Week for which the class would normally be scheduled, except Friday evening classes, which will have final examinations Thursday evening.

DAYS	USUAL COURSE HOUR	FINAL EXAMINATION HOUR
Monday, November 30		
MWF	9:00 AM classes	8:00 AM - 9:45 AM
MWF	11:00 AM classes	10:15 AM - Noon
MWF	1:00 PM classes	1:00 PM - 2:45 PM
MWF	3:00 PM classes	3:30 PM - 5:15 PM
Tuesday, December 1		
TR	7:30 AM or 8:00 AM classes	8:00 AM - 9:45 AM
TR	9:20 AM or 9:30 AM classes	10:15 AM - Noon
TR	1:00 PM classes	1:00 PM - 2:45 PM
TR	2:30 PM or 3:00 PM classes	3:30 PM - 5:15 PM
Wednesday, December 2		
MWF	8:00 AM classes	8:00 AM - 9:45 AM
MWF	10:00 AM classes	10:15 AM - Noon
MWF	Noon classes	1:00 PM - 2:45 PM
MWF	2:00 PM classes	3:30 PM - 5:15 PM
Thursday, December 3		
TR	11:00 AM or 11:15 AM classes	8:00 AM - 9:45 AM
MTWRF	Classes beginning after 3:15 PM but before 5:00 PM	3:15 PM - 5:00 PM
R (evening)	Evening classes beginning after 5:00 PM	5:30 PM - 7:15 PM
F (evening)	Evening classes beginning after 5:00 PM	7:30 PM - 9:15 PM

Important Note

In Response to COVID-19, the University of Providence made change to this Fall 2020 Academic Calendar to start our 15 Week semester on August 24th and to end on December 4th. Please refer to the 8 Week Academic Calendar for the dates of the 8 Week Session for all 8-week courses.

*Finals will be held online for each course, however, if finals are being held synchronous they should follow the finals schedule posted below. Please make necessary arrangements prior to finals to have the technology needed to completed final assignments and exams.

Drop/Add, Withdrawal and Refund Information

- Dropped courses are not reflected on a transcript (dis-enrolling from a course within the first 10 class days)
- Withdrawn courses are reflected on a transcript (dis-enrolling from a course after the 10th class day) with a grade of "W"
- Complete Withdrawals means to no longer be enrolled in a given term at the University.
- To drop or add courses, students must fill out a change of registration form in the Registrar's Office or submit changes via ArgoExpress.
 - If students are withdrawing from all courses at UProvidence, they must initiate a withdrawal at <https://www.uprovidence.edu/current-students/request-for-withdrawal/> and submit a Complete Withdrawal Form.
 - Complete withdrawals cannot be completed via ArgoExpress. Refund percentages will be calculated according to the schedule listed below.
- Students who stop attending classes without submitting a formal drop, withdrawal, or complete withdrawal will receive grades of "F" (failure).
- Full refunds will be given for courses cancelled by the University.
- Financial aid funds are available to assist students with their University bill. However, it is the **student's responsibility** to ensure that all bills are paid in full.
- If students fail to process a change of registration form (drop/add, withdrawal, or complete withdrawal), the full amount of tuition for all classes must be paid. Refunds are calculated from the date the forms are received in the Registrar's Office or the activity date recorded in ArgoExpress.

DROPPING A COURSE - Refund Schedule

Undergraduate Courses
** UP RETAINS ALL FEES**

Within the first 10 class days (drop/add period)

- For students paying the flat rate, a change that keeps students within the flat rate results in no financial ramifications.
- For students paying per credit tuition (i.e. not the flat tuition rate) still receive 100% refund within the first 10 class days.
- When the result of the schedule change is falling below 12 credits for campus students, tuition is reassessed per credit (and no longer assessed as flat tuition); however, 100% is refunded for the dropped courses.
- When courses are dropped within the first 10 class days, so long as the student is still enrolled with the University, the student will receive 100% refund of tuition (flat rate or per credit). The University retains all fees.

After the 10th class day

- There is 0% refund for courses dropped after the 10th class day.

Fall 2020 - Spring 2021 COMPLETE WITHDRAWAL Refund Schedule

Undergraduate Courses
** UP RETAINS ALL FEES**

Fall 2020 Complete Withdrawal Refund Schedule (FULL SEMESTER COURSES)		Spring 2021 Complete Withdrawal Refund Schedule (FULL SEMESTER COURSES)	
First 4 days of classes (8/27)	100%	First 4 days of classes (1/14)	100%
Days 5 - 7 (8/28 – 9/1)	75%	Days 5 - 7 (1/15 – 1/20)	75%
Days 8 - 10 (9/2 – 9/4)	50%	Days 8 - 10 (1/21 – 1/25)	50%
Complete Withdrawals September 5 – November 27	0%	Complete Withdrawals January 26 – April 23	0%

TITLE IV AID WILL BE REFUNDED ACCORDING TO THE DEPARTMENT OF EDUCATION FEDERAL REFUND POLICY.